Commonwealth of Massachusetts

Travel Authorization Form (TAF)

1. Date of Request	2. Travel Request #	3. Department/Division	4. DEPT/ORGN:	5. Appropriation #
11/25/25		DOR/CSS		

6. Name of Traveler	7. Title	8. Dates of Travel
Michele Cristello	Deputy Commissioner	From: 01/26/26 To: 01/30/26

9. Travel Itinerary and Justification

Travel to the NCSEA Policy Forum in Washington DC from 1/26/2026 through 1/30/2026. As a member of the NCSEA Board of Directors, attend the NCSEA Board Meeting on 1/27/2026 and attend the Policy Forum from 1/28-1/30.

Attached supporting documentation (conference agendas, brochures, etc.)

10. Expenses

	Personal Funds	MA State Funds	Federal Funds	Other (describe in #12)
Transportation: (check all that apply) ☐ Rail ☐ Bus ☑ Airfare ☐ Car: ☐ State ☐ Personal ☐ Rental ☐ Taxi ☐ Other:		$ 206.96		
Lodging: JW Marriott, Washington DC, $289+tax/night fo		$ 1,340.38		
Meals: 4 days @$59/day		$ 236.00		
Other: (please list): Registration		$ 650.00		
Subtotal	$ 0.00	$ 2,433.34	$ 0.00	$ 0.00

Grand Total: $ 2,433.34

11. Certifications and Authorizations (See G.L. c. 30, §25B)

I hereby certify under the pains and penalties of perjury that, to the best of my knowledge, the above information is true and correct.

Signature of Traveler: Michele Cristello — Date: 11/25/2025

I hereby certify that sufficient funds are available for the above described travel accommodations.

Signature of Agency CFO: Timothy Rooney — Date: 12/9/2025

I hereby authorize the anticipated travel described above and related expenses listed in this form.

Signature of Traveler's Appointing Authority: [signature] — Title: Chief of Staff — Date: 12/8/25

I hereby authorize the anticipated travel described above and related expenses listed in this form.

Signature of the Traveler's Cabinet Secretary: Matthew J. Gorzkowicz — Date: 12/31/2025

12. Travel Funded By Private Entity, Foreign Government Entity, or Federally Recognized Tribe:

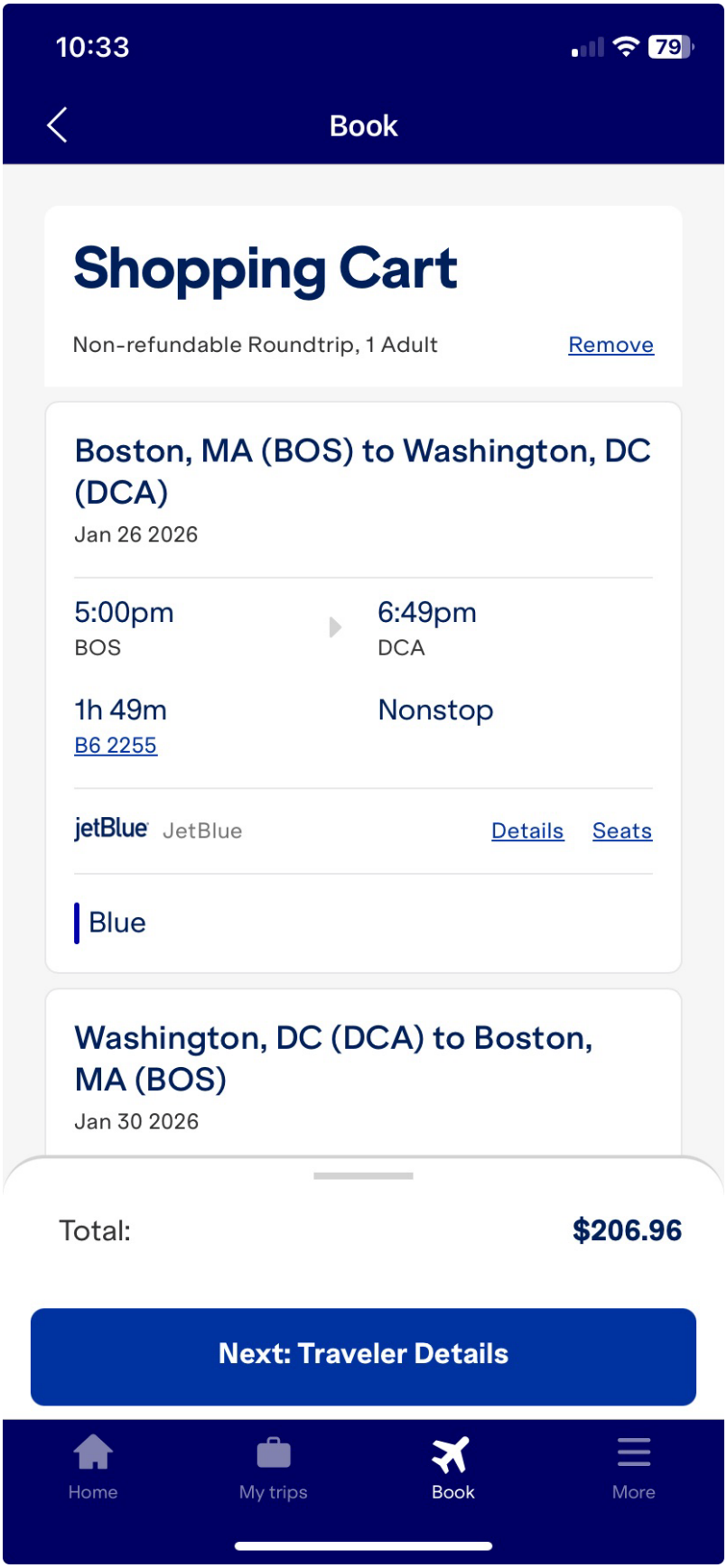
Travel Funded By Private Funds: ☐Yes ☐No

If Yes: $_____ Source (Contact Information):_____

TRAVEL FUNDED BY PRIVATE SOURCES MUST BE DISCLOSED TO AND AUTHORIZED BY APPOINTING AUTHORITY PURSUANT TO 930 CMR 5.08 (2)(d)(1). FOR THE APPROPRIATE FORM GO TO: https://www.mass.gov/disclosure-forms

13: Upon final approval, the Cabinet Secretary shall ensure that a copy of this form is distributed to:

☐ **A&F Budget Director & The Office of the Comptroller (please check once complete)**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79
Book
Shopping Cart
Non-refundable Roundtrip, 1 Adult
Remove
Boston, MA (BOS) to Washington, DC (DCA)
Jan 26 2026
5:00pm
BOS
6:49pm
DCA
1h 49m
Nonstop
B6 2255
JetBlue
Details
Seats
Blue
Washington, DC (DCA) to Boston, MA (BOS)
Jan 30 2026
Total:
$206.96
Next: Traveler Details
Home
My trips
Book
More

NCSEA Policy Forum



The NCSEA Policy Forum, traditionally held in late January to mid-February in Washington, D.C., provides a unique opportunity for IV-D Directors, researchers, policy experts and child support professionals to discuss and learn about the most recent developments and initiatives on the federal, state and local levels. Experts in the Legislative and Executive branches, as well as experts from within our own community, provide the latest information on issues that impact the child support program.

NCSEA 2026 Policy Forum

Tuesday, January 27 – Friday, January 30, 2026
J.W. Marriott Washington, D.C.
1331 Pennsylvania Ave, NW
Washington, D.C. 20004

Registration

The **NCSEA 2026 Policy Forum, January 27 - 30, 2026 in Washington D.C**. This conference provides a unique opportunity for IV-D Directors, researchers, policy experts, and child support professionals to discuss and learn about the most recent policies and issues influencing the child support program at the national, tribal, state, and local levels.

In Person
Member: $650.00
Non-Member: $795.00

HOTEL:

Hotel Information
JW Marriott Washington D.C.
Discounted accommodations are available for registered attendees at the JW Marriott DC over the program dates, January 27 - 30, 2026, at the rate of $289.00 USD per night, plus tax.

Agenda

January 28th

Registration Open
7:30am - 5:30pm
Grand Ballroom Registration Desk (Ballroom Level)

Continental Breakfast
7:30am - 8:30am
Grand Foyer (Ballroom Level)

Programming
8:30am - 12:00pm
Grand Ballroom (Ballroom Level)

Lunch (on your own)
12:00pm - 1:30pm

Programming
1:30pm - 5:00pm
Grand Ballroom (Ballroom Level)

President's Reception
5:00pm - 6:00pm
Grand Foyer (Ballroom Level)

January 29th

Registration Open
7:30am - 5:30pm
Grand Ballroom Registration Desk (Ballroom Level)

Continental Breakfast
7:30am - 8:30am
Grand Foyer (Ballroom Level)

Programming
8:30am - 12:00pm
Grand Ballroom (Ballroom Level)

Lunch (on your own)
12:00pm - 1:30pm

Programming
1:30pm - 5:00pm
Grand Ballroom (Ballroom Level)

January 30th

Registration Open
7:30am - 10:00am
Grand Ballroom Registration Desk (Ballroom Level)

Continental Breakfast
7:30am - 8:30am
Grand Foyer (Ballroom Level)

Programming
8:30am - 12:00pm
Grand Ballroom (Ballroom Level)